



OFFICER REPORT TO LOCAL COMMITTEE (SPELTHORNE)

MEMBERS' FUNDS

23 June 2010

KEY ISSUE

To agree the criteria and guidance for the use of Members' Funds in 2010/11 and to make decisions on funding proposals.

SUMMARY

The report makes recommendations on a number of proposals.

OFFICER RECOMMENDATIONS

The Local Committee (Spelthorne) is asked:

- 1 To agree the criteria and guidance for the use of Members' Funds for this year (Appendix A) and that this criteria will remain in place until the first formal meeting of the next municipal year (para 1.2).**
- 2 To agree that the capital allocation of £30000 is divided equally between Members (para 1.3).**
- 3 To approve the use of delegated authority (for both revenue and capital allocations) to the Area Director in consultation with the Chairman (or Vice Chairman if the Chairman's monies are being proposed for spend) (para 1.4).**
- 4 To note the distribution of funds in the financial year 09/10 (Appendix B).**
- 5 To agree the change of use of funds requested by the Catholic**

- Children's Society and to note the withdrawal of funds by Mrs Coleman (para 2.1).
- 6 To consider an application for funding of £3175 from Surrey Police for a Speed Enforcement Gun (para 2.2).
 - 7 To consider an application for funding of £2000 from the Laleham Residents Association for the restoration of flower beds, to be funded from Mr Walsh's allocation (para 2.3).
 - 8 To consider an application for funding of £1800 from the Spelthorne MS Society for the costs of venue rental for the Friday Club (para 2.4).
 - 9 To consider an application for funding of £500 from Surrey Probation for graffiti removal materials, to be funded from Mrs Coleman's allocation (para 2.5).
 - 10 To consider an application for funding of £546 from Spelthorne Borough Council for hanging baskets within Laleham & Shepperton, to be funded from Mr Walsh's allocation (para 2.6).
 - 11 To consider an application for funding of up to £5244 from Spelthorne Borough Council for hanging baskets within Staines South & Ashford West, to be funded from Mrs Turner-Stewart's allocation (para 2.7).
 - 12 To consider an application for funding of £1000 from Spelthorne Borough Council for hanging baskets within Ashford, to be funded from Mrs Coleman's allocation (para 2.8).
 - 13 To consider an application for funding of up to £568 for hanging baskets within Halliford and the maintenance of flower beds within Upper Halliford, to be funded from Mrs Nichols' allocation (para 2.9).
 - 14 To consider an application for funding of £1104 for hanging baskets within Staines, to be funded from Mrs Saliagopoulos' allocation (para 2.10).
 - 15 To consider an application for funding of £146.96 from the Soldiers, Sailors, Airmen and Families Association towards printing costs, to be funded from Mrs Coleman's allocation (para 2.11).
 - 16 To consider an application for funding of £1000 from Carers Support Spelthorne towards the costs of an Information Day, to be funded from Mrs Saliagopoulos' allocation (para 2.12).
 - 17 To consider an application for funding of £500 from the Burma Star Veterans Association towards the costs of a day trip, to be funded from Mrs Saliagopoulos' allocation (para 2.13).
 - 18 To consider an application for funding of £800 from the Shepperton Village Fair Committee towards the costs of marquee and toilet hire, to be funded from Mr Walsh's allocation (para 2.14).
 - 19 To consider an application for funding of £800 from Age Concern Spelthorne towards the costs of older people's groups, to be funded from Mrs Saliagopoulos' allocation (para 2.15).
 - 20 To consider an application for funding of £2000 from Sunbury and Walton Sea Cadets towards the costs of a new boat, to be funded from Mr Walsh's capital allocation (para 3.1).

1.0 INTRODUCTION AND BACKGROUND

1.1 The budget for 2010/11 made the following funds available - £8250 per Member and £30000 capital allocation. The tables below shows the amounts available to each Member. Column 3 shows the underspend from 2009/10 which are available to Members following approval by Cabinet on 29 June 2010.

Member's Revenue Allocation

Revenue	Balance £	2009/10 Underspend £
Mr Agarwal	8250	1393
Mr Beardsmore	8250	500
Mrs Coleman	8250	-
Mrs Nichols	8250	2600
Mrs Saliagopoulos	8250	2079
Mrs Turner-Stewart	8250	-
Mr Walsh	8250	560
Total	57750	7132

Committee Capital Allocation

Total £ 30000

Capital	Balance £	2009/10 Underspend £
Mr Agarwal	4285	2000
Mr Beardsmore	4285	-
Mrs Coleman	4285	2901
Mrs Nichols	4285	-
Mrs Saliagopoulos	4285	2850
Mrs Turner-Stewart	4285	-
Mr Walsh	4285	-
Total	29995	7751

1.2 Members are asked to agree the criteria with guidance for the use of Members' Funds for this municipal year (Appendix A) and that these criteria will remain in place until the first Local Committee meeting of the next municipal year.

1.3 The Local Committee has a capital allocation of £30000. Members are asked to agree that this should be divided equally giving each Member £4285 capital allocation, leaving £5 outstanding.

1.4 Members are asked to agree that the approval of funding of not more than £1000 (revenue or capital) can be delegated to the Area Director, in

consultation with the Chairman of the Local Committee. Funding paid under delegated authority is subject to the additional criteria laid down in Appendix A.

2.0 MEMBER'S REVENUE ALLOCATION

CHANGE OF USE OF FUNDING

2.1 Catholic Children's Society £6858

Funding of £6858 was agreed by the Local Committee in 2009/10 for the provision of counselling services in 4 schools within Spelthorne: Town Farm Primary, Thomas Knyvett Secondary, Stanwell Fields Primary and Kenyngton Manor Primary. The original funding request was for £10000. This was funded by Mrs Coleman (£1429), Mr Agarwal (£1429) and Mr Beardsmore (£4000). Prior to payment of the funds, the Catholic Children's Society advised that due to the lower award they would be unable to deliver the services as originally planned. The revised project is to run the service in three schools: Town Farm Primary and Kenyngton Manor Primary and Stanwell Fields Primary. Services to Thomas Knyvett Secondary school will be postponed until such time as further funding can be secured. As a consequence of this, Mrs Coleman has decided to withdraw her funding from this project. The Local Committee is asked to agree to the change of use of funds and to note the withdrawal of funds by Mrs Coleman.

FUNDING BIDS

The following new requests for funding have been received since the last meeting of the Local Committee. The name of the Divisional Member or Member proposing the scheme is in brackets and, where the project would benefit Spelthorne residents Borough wide, these have been proposed by the Chairman.

2.2 Surrey Police Speedgun £3175 (Carol Coleman)

Surrey Police have submitted a bid for funding of £3175 for a speed enforcement gun. This will benefit residents as it will address antisocial driving. The equipment will be used primarily in Ashford but will also be used in other areas of Spelthorne when needed. Members are asked if they wish to contribute and if so, how much and by whom.

2.3 Laleham Residents Association £2000 (Richard Walsh)

Laleham Residents Association has submitted a bid for funding of £2000 towards the costs of restoration of the flower beds at The Broadway Laleham. The total cost of the project is £2320 and the rest of the funding will be met by the residents. This will benefit local residents and visitors to the village. This will be funded from Mr Walsh's allocation.

2.4 Spelthorne MS Society £1800 (Carol Coleman)

Spelthorne Multiple Sclerosis Society has submitted a bid for funding of £1800 for the rental of St David's Parish Centre in Stanwell. This is the venue for the Friday Club which aims to prevent loneliness and isolation for MS sufferers and also to help dexterity through craft making. The Club attracts up to 35 members per week. Members are asked if they wish to contribute and if so, how much and by whom.

2.5 Surrey Probation £500 (Carol Coleman)

Surrey Probation has submitted a bid for funding of £500 for the cost of materials to remove graffiti. This is for the clearance of areas within Ashford that are run down and attract antisocial behaviour. This will be funded from Mrs Coleman's allocation.

2.6 Spelthorne Borough Council £546 (Richard Walsh)

Mr Walsh would like to give funding of £546 towards the purchase and installation of hanging baskets within Laleham and Shepperton Division. This will be funded from Mr Walsh's allocation.

2.7 Spelthorne Borough Council £5244 (Denise Turner-Stewart)

Mrs Turner-Stewart would like to give funding of up to £5244 towards the purchase and installation of hanging baskets within Staines South and Ashford West Division. This amount is subject to contributions from Borough Councillors and the exact amount will be reported at the next meeting. This will be funded from Mrs Turner-Stewart's allocation

2.8 Spelthorne Borough Council £1000 (Carol Coleman)

Mrs Coleman would like to give funding of £1000 towards the purchase and installation of hanging baskets and within Ashford Division. This will be funded from Mrs Coleman's allocation.

2.9 Spelthorne Borough Council £568 Caroline Nichols

Mrs Nichols would like to give funding of up to £568 towards the purchase and installation of hanging baskets within Halliford and the maintenance of flower beds within Upper Halliford. Costs for the maintenance of the flower beds are being finalised and the exact amount will be reported at the next meeting. This will be funded from Mrs Nichols' allocation.

2.10 Spelthorne Borough Council £1104 (Denise Saliagopoulos)

Mrs Saliagopoulos would like to give funding of £1104 towards the purchase and installation of hanging baskets within Staines Division. This will be funded from Mrs Saliagopoulos' allocation.

2.11 SSAFA £146.96 (Carol Coleman)

The Soldiers, Sailors, Airmen and Families Association – Forces Help is a registered charity. They are seeking funding of £146.96 for the cost of printing documents relating to Welfare Cases. This will be funded from Mrs Coleman's allocation.

2.12 Carers Support Spelthorne £1000 (Denise Saliagopoulos)

Carers Support Spelthorne have submitted a bid for funding of £1000 for the cost of venue hire for an Information Day. This would benefit local carers and provide information from a variety of sources and will help to reduce isolation. This will be funded from Mrs Saliagopoulos' allocation.

2.13 Burma Star Veterans Association £500 (Denise Saligopoulos)

The Burma Star Veterans Association is seeking funding of £500 towards coach hire for a day trip for members. It should be noted that the coach has already been booked so this is a retrospective bid. This will be funded from Mrs Saliagopoulos' allocation.

2.14 Shepperton Village Fair £800 (Richard Walsh)

Shepperton Village Fair Committee has submitted a bid for funding of £800 towards the costs of marquee and toilet hire. The total cost of the project is £16000. The Fair attracts many visitors to the area. This will be funded from Mr Walsh's allocation.

2.15 Age Concern £800 (Denise Saliagopoulos)

Age Concern Spelthorne has submitted a bid for funding of £800 towards the costs of running clubs for older people within Spelthorne. The charity supports four clubs for older people who help to reduce social isolation and forge ongoing friendships amongst members. The majority of members of the clubs are in their 80s and 90s. This will be funded from Mrs Saliagopoulos' allocation.

3.00 CAPITAL ALLOCATION

3.1 Sunbury and Walton Sea Cadets £ 2000 (Richard Walsh)

Sunbury and Walton Sea Cadets have submitted a bid for funding of £2000 towards overall costs of £2500 for a replacement boat. This will ensure that the organisation has up to date equipment and is able to compete on equal terms. The organisation currently has 38 cadets from within Spelthorne. This will be funded from Mr Walsh's allocation.

4. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

Paragraph 1.1 sets out the individual Members revenue allocation and the capital allocation. There are sufficient funds for the proposals to be funded.

5. CONCLUSION AND REASONS FOR RECOMMENDATIONS

The proposal meets the proposed criteria agreed by the Local Committee for financial support.

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APPENDIX A

CRITERIA FOR USE OF FUNDS

1. MEMBER'S ALLOCATIONS

- a) Support for any one project will not normally exceed £10,000.
- b) Any proposal to be considered by Committee must be proposed by at least one Member who is willing to provide at least some financial support to the project. However, Members whose funds are totally committed may still put proposals forward for support by the Committee.
- c) The funds will not be used to cover revenue costs – expenditure must be of a one-off nature or serve as “pump-priming”.
- d) Contributions will not normally be made to cover funding gaps arising from budget reduction decisions.
- e) Priority will be given to proposals attracting an element of match funding.
- f) Proposals will be considered from SCC services, other statutory bodies and voluntary organisations.

2. FUNDING PAID UNDER DELEGATED AUTHORITY

The decision to pay funding of not more than £1000 can be delegated to the Area Director, in consultation with the Chairman of the Local Committee. Funding paid under delegated authority is subject to the criteria laid down in paragraph 1 above, **and** the following additional criteria:

- a) the application must have been endorsed by the appropriate local Member
- b) the application should be for a maximum of £1000
- c) applications from private clubs or other membership organisations must clearly demonstrate the wider community benefit of the project
- d) projects must not contravene any of the Council's agreed policies or priorities
- e) the application should be for a future project, not a retrospective request.
- f) the application should not be to cover ongoing revenue costs.

3. COMMITTEE CAPITAL ALLOCATION

The balance of the £30,000 initially allocated to support capital projects through voluntary organisations will be used for any suitable project promoting well being in Spelthorne and agreed by the Committee. These funds are not allocated to individual Members but are allocated by Committee decision.

The following is a definition for “capital” in these circumstances:

Capital expenditure is defined as the acquisition, construction, enhancement or replacement of an asset. An asset can be land & buildings, vehicles, plant, furniture & equipment or infrastructure. In order for an asset to be capitalised it should yield benefits for a period of more than one year.

It is proposed that the following criteria should apply to this fund:

- a) Any proposal to be considered by Committee must be put forward by at least one Member.
- b) Priority will be given to proposals attracting an element of match funding.
- c) Proposals must be of a local nature and be for the benefit of the people of Spelthorne.

GUIDANCE

This guidance is designed to assist in the consideration of applications for requests for funding from Members’ Allocations, and should be used in conjunction with the formal criteria laid down for funding.

RETROSPECTIVE FUNDING

- i) As a general rule, it is not considered good practice to fund projects retrospectively and funding will not be considered for projects where the group has already committed, or decided to commit, funds.
- ii) Applications that are retrospective due to the timing of the Local Committee meetings may be considered provided that the proposed allocation has been brought to the attention of the Area Director before the event/purchase/expenditure takes place. However the group should be advised by the proposing Member that the Local Committee decision is not a ‘rubber stamping’ exercise and that any expenditure they commit in the hope of receiving funding is entirely at their own risk.

Applications for retrospective projects cannot be funded under the delegated authority powers.

FUNDING FOR INDIVIDUALS

Funding bids which would benefit an individual or an individual’s property will not be considered.

REPEAT REVENUE FUNDING

There is a general presumption against requests for repeat funding for the same project, as over time this would reduce the scope to fulfil the original aim of allocations which was to enable Members to respond to local issues. However, the Local Committee reserves the right to vary this rule where it is felt that the project is making an exceptional contribution to the community and more time may be required to secure alternative funding.

